

## **CRIMTRAC AGENCY**

### **Section 1: Overview, appropriations and budget measures summary**

#### **OVERVIEW**

The role and function of the CrimTrac Agency is defined in the inter-governmental agreement that established the agency in July 2000. CrimTrac's mission is to enhance community safety by delivering and maintaining high-quality, timely, and cost-effective national policing information systems and investigation tools, and to provide national criminal history record checks for accredited agencies. Systems include the National Automated Fingerprint Identification System, the National Criminal Investigation DNA Database, and the Australian National Child Offender Register currently under development.

CrimTrac relies upon cooperative, consultative, and strategic partnering relationships with each state and territory police service to deliver these systems and services.

#### **APPROPRIATIONS AND RESOURCING**

The total appropriation for the Agency in the 2004–05 Budget is \$0.721m.

#### **ADMINISTERED CAPITAL AND DEPARTMENTAL EQUITY INJECTIONS AND LOANS**

CrimTrac does not have an appropriation for an equity injection or loan or an appropriation for administered capital.

## CRIMTRAC AGENCY — APPROPRIATIONS 2004–05

Table 1.1: Appropriations and other revenue (\$'000)

Outcome	Departmental (price of outputs)					Administered				Total appropriations
	Revenue from Government (Appropriations)			Revenue from other sources	Price of outputs	Annual appropriations		Special appropriations	Total administered appropriations	
	Bill No 1 (A)	Special approps (B)	Total (C = A+B)	(D)	(E = C+D)	Bill No 1 (F)	Bill No 2 (SPPs & NAOs) (G)	(H)	(I = F+G+H)	(J=C+I)
<b>Outcome 1 –</b> Coordinated national policing information systems for a safer Australia	721	-	721	33,876	34,597	-	-	-	-	721
<b>Total</b>	<b>721</b>	<b>-</b>	<b>721</b>	<b>33,876</b>	<b>34,597</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>721</b>
<b>Departmental capital (equity injections, loans and previous years' outputs)</b>										-
<b>Administered assets and liabilities</b>										-
<b>Total appropriations</b>										<b>721</b>

Revenue from other sources includes \$10.502m of funds appropriated to the Attorney-General's Department on behalf of CrimTrac in a prior year. As funds are drawn from the appropriation they are recorded as revenue.

## REVENUE FROM INDEPENDENT SOURCES

**Table 1.3: Revenue from independent sources**

	Estimated Revenue 2003–04 \$'000	Estimated Revenue 2004–05 \$'000
<b>DEPARTMENTAL REVENUE</b>		
Sales of goods and services*	30,936	33,801
Interest	-	-
<b>Total sales of goods and service and interest</b>	<b>30,936</b>	<b>33,801</b>
Other		
Resources received free of charge	66	75
Other revenue	-	-
<b>Total other</b>	<b>66</b>	<b>75</b>
<b>Total Estimated Departmental Revenue</b>	<b>31,002</b>	<b>33,876</b>

\* Revenue includes \$10.502m of a \$50.000m fund appropriated previously to the Attorney-General's Department for payment to CrimTrac. As funds are drawn from the fund they are recorded as revenue.

\* Sales of goods and services represents receipts generated under cost recovery arrangements.

## SPECIAL APPROPRIATIONS

**Table 1.5: Estimates of expenses from special appropriations**

	Outcome affected	Estimated Expenses 2003–04 \$'000	Estimated Expenses 2004–05 \$'000
By determination of the Minister under s20 FMA Act	1	31,718	23,529
<b>Total estimated expenses</b>		<b>31,718</b>	<b>23,529</b>

## SPECIAL ACCOUNTS

**Table 1.6: Estimates of special account flows and balances**

Special Accounts	Estimate – 2004–05, Heavy Figures				
	Opening Balance	Receipts	Payments	Adjustments	Closing Balance
	2004–05	2004–05	2004–05	2004–05	2004–05
	2003–04	2003–04	2003–04	2003–04	2003–04
	\$'000	\$'000	\$'000	\$'000	\$'000
CrimTrac Agency- S20 FMA ACT (D)	<b>15,098</b>	<b>33,801</b>	<b>19,569</b>	-	<b>29,330</b>
	<i>14,062</i>	<i>30,731</i>	<i>29,695</i>	-	<i>15,098</i>
<b>Total Special Accounts</b>	<b>15,098</b>	<b>33,801</b>	<b>19,569</b>	-	<b>29,330</b>

D = Departmental A = Administered

### Acts Glossary:

FMA Act = *Financial Management and Accountability Act 1997*

### Notes

- Note 1. The Opening Balance for 2003–04 is the same as the closing balance for 2002–03.  
 Note 2. Receipts from appropriations and other sources are further specified in the Total Resources for Outcome tables.

## Section 2: Outcomes and outputs information

### OUTCOMES AND OUTPUTS

CrimTrac works to achieve the outcome derived from the inter-governmental agreement that established the agency.

The following section provides an agency overview, and the outcome is discussed. The map below shows the relationship between the outcome and output.

### Output cost attribution

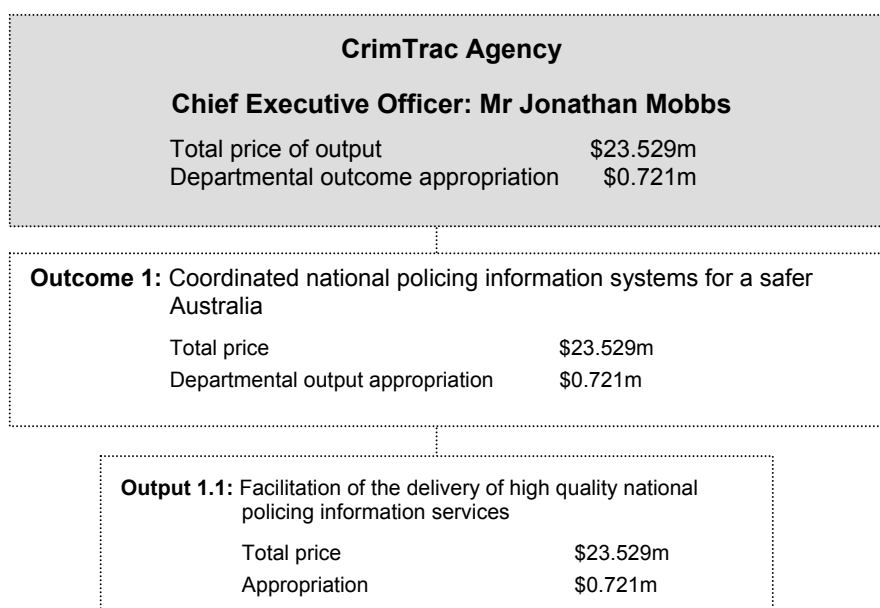
Sale of goods and services represents receipts generated under cost recovery arrangements. A charging policy exists ensuring CrimTrac appropriately charges for services provided and is fully cost recoverable.

CrimTrac allocates all overheads and other expenses to its output as part of the process of determining pricing outputs.

Select overhead expenditure such as salaries and related costs, depreciation, telephone, printing, stationary and postage are allocated *directly* to programs. Remaining

overhead costs such as rent, electricity, cleaning and security are recognised as corporate expenditure and indirectly allocated in the pricing of outputs under cost recovery provisions.

### Outcomes and Outputs Map



### CHANGES TO OUTCOMES AND OUTPUTS

There has been no change from the 2003–04 PB Statements.

### OUTCOME 1 — COORDINATED NATIONAL POLICING INFORMATION SYSTEMS FOR A SAFER AUSTRALIA

CrimTrac contributes to Australian law enforcement through the specification, development, delivery and maintenance of modern, high quality, rapid access, electronic police information and investigative tools. This is achieved through nurturing a cooperative, collaborative, and partnering relationship with all Australian police services as stakeholders. The principal systems and services delivered by CrimTrac are:

- National Criminal Investigation DNA Database
- National Automated Fingerprint Identification System
- CrimTrac Police Reference System
- National Criminal History Record Checking Services

## Measures affecting Outcome 1

There are no new measures in the 2004–05 Budget.

## Other variations to Outcome 1

The Government will provide an increase in funding of \$0.097m to supplement CrimTrac's increased Comcover premium for 2004–05.

## OUTCOME 1 — RESOURCING

Table 2.1.1 shows how the 2004–05 Budget appropriations translate to total resourcing for outcome 1, revenue from government (appropriation), revenue from other sources, and the total price of outputs.

**Table 2.1.1: Total resources for Outcome 1 (\$'000)**

	Estimated actual 2003–04 \$'000	Budget estimate 2004–05 \$'000
Administered appropriations**	-	-
<b>Total administered appropriations</b>	<b>-</b>	<b>-</b>
<b>from Special Accounts (estimated payments from Special Account balances)</b>		
Special Account Name 1 - s20 FMA Act		19,569
<b>Total Special Account Outflows</b>		<b>19,569</b>
<b>DEPARTMENTAL APPROPRIATIONS</b>		
Output Group 1.1	716	721
<b>Total departmental appropriations</b>	<b>716</b>	<b>721</b>
<b>Total revenue from government (appropriations) Contributing to price of departmental outputs</b>		
<b>REVENUE FROM OTHER SOURCES*</b>		
Output 1.1 - Facilitation of the delivery of high quality national policing information services	31,002	33,876
<b>Total revenue from other sources</b>	<b>31,002</b>	<b>33,876</b>
<b>Total price from departmental outputs (Total revenue from government and from other sources)</b>	<b>31,718</b>	<b>34,597</b>
<b>Total estimated resourcing for Outcome 1 (Total price of outputs and administered appropriations)</b>	<b>31,718</b>	<b>23,529</b>
<b>Average staffing level (number)</b>	<b>44</b>	<b>63</b>

\* Revenue includes \$10.502m of a \$50.000m fund appropriated previously to the Attorney-General's Department for payment to CrimTrac. As funds are drawn from the fund they are recorded as revenue.

## PERFORMANCE INFORMATION FOR OUTCOME 1

Table 2.2.1 provides information on the activities delivering CrimTrac's outcome, and the performance information for the output.

**Table 2.2.1: Performance information for Outcome 1**

Performance information for agency output	
<i>Output description</i>	<i>Performance measure</i>
<p><b>Output 1.1:</b> Facilitation of the delivery of high quality national policing information services</p> <p>Delivery and maintenance of national policing information services, investigation tools, and national criminal history record checks through the following programs:</p> <ul style="list-style-type: none"> <li>• provision and maintenance of the National Automated Fingerprint Identification System</li> <li>• provision and maintenance of the National Criminal Investigation DNA Database</li> <li>• provision of national access to operational policing information through the maintenance of existing police reference systems</li> <li>• provision of national criminal history record checks to accredited agencies</li> <li>• Redevelopment of the existing police reference systems into a new integrated suite of capabilities including: <ul style="list-style-type: none"> <li>– Nationwide persons of interest information</li> <li>– Nationwide vehicle, owners and drivers information</li> <li>– Nationwide firearm licensing and registration information</li> <li>– National Child Sex Offender System</li> </ul> </li> </ul>	<p><i>Quality:</i></p> <ul style="list-style-type: none"> <li>• CrimTrac systems are in operation in all police jurisdictions, and meet their current and projected future needs</li> <li>• CrimTrac systems provide access to more comprehensive nationwide policing information more rapidly and reliably</li> <li>• CrimTrac provides more cost-effective and reliable national criminal history checks to accredited agencies</li> </ul> <p><i>Quantity:</i></p> <ul style="list-style-type: none"> <li>• 95% of criminal history checks are completed within 10 working days; 95% of urgent checks are completed within 5 working days</li> <li>• Delivering products and systems to schedule and budget</li> <li>• System access and availability are within agreed levels</li> </ul>

## EVALUATIONS

CrimTrac has an integrated program of regular evaluation, including a rigorous project management and review framework, quarterly reports to the board of management on each business unit's progress toward, and performance against, objectives, and the annual report to parliament. In addition, CrimTrac has an internal audit program covering all aspects of the agency's operation.

## Section 3: Budgeted financial statements

### ANALYSIS OF BUDGETED FINANCIAL STATEMENTS

In 2004–05 CrimTrac will continue to expend the previously appropriated defined fund of \$50.000m, primarily on development of the CrimTrac police reference system. The operations of the national automated fingerprint identification system and the national criminal investigation DNA database have been funded from agency cost recovery arrangements since 2003–04.

Future initiatives have not been forecast resulting in a presentation of an accumulation of cash, including depreciation. Any future projects undertaken by the CrimTrac initiative will result in a movement in the statements below from cash to expense and non-financial assets.

The CrimTrac Agency does not directly receive administered appropriations.

**Table 3.1: Budgeted Departmental Statement of Financial Performance for the period ended 30 June**

	Estimated Actual 2003–04	Budget Estimate 2004–05	Forward Estimate 2005–06	Forward Estimate 2006–07	Forward Estimate 2007–08
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>REVENUE</b>					
<b>Revenues from ordinary activities</b>					
Revenues from government	8,621	11,223	62	64	65
Goods and services	17,111	23,299	22,974	24,090	24,090
Interest	-	-	-	-	-
Other	72	75	78	82	82
<b>Total</b>	<b>25,804</b>	<b>34,597</b>	<b>23,114</b>	<b>24,236</b>	<b>24,237</b>
<b>EXPENSE</b>					
<b>Expenses from ordinary activities (excluding borrowing costs expense)</b>					
Employees	5,002	5,441	5,683	6,283	6,284
Suppliers	12,223	13,118	12,200	12,729	12,729
Depreciation and amortisation	4,400	4,970	4,319	4,336	4,336
Other	-	-	-	-	-
<b>Expenses from ordinary activities (excluding borrowing costs expense)</b>	<b>21,625</b>	<b>23,529</b>	<b>22,202</b>	<b>23,348</b>	<b>23,349</b>
Borrowing costs expense	-	-	-	-	-
<b>Operating surplus or deficit from ordinary activities</b>	<b>4,179</b>	<b>11,068</b>	<b>912</b>	<b>888</b>	<b>888</b>
Gain or loss on extraordinary items	-	-	-	-	-
<b>Net surplus or deficit</b>	<b>4,179</b>	<b>11,068</b>	<b>912</b>	<b>888</b>	<b>888</b>

**Table 3.2: Budgeted Departmental Statement of Financial Position  
as at 30 June**

	Estimated Actual 2003-04 \$'000	Budget Estimate 2004-05 \$'000	Forward Estimate 2005-06 \$'000	Forward Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash	15,098	29,330	33,857	38,370	42,882
Receivables	5,372	6,469	6,608	6,754	6,901
Other	-	-	-	-	-
<b>Total financial assets</b>	<b>20,770</b>	<b>35,799</b>	<b>40,465</b>	<b>45,124</b>	<b>49,783</b>
<b>Non-financial assets</b>					
Land and buildings	600	313	600	313	26
Infrastructure, plant and equipment	8,328	6,844	4,908	2,958	1,009
Intangibles	11,182	8,992	7,462	5,928	4,393
Other	16	16	16	16	16
<b>Total non-financial assets</b>	<b>20,110</b>	<b>16,149</b>	<b>12,986</b>	<b>9,215</b>	<b>5,444</b>
<b>Total assets</b>	<b>40,896</b>	<b>51,964</b>	<b>53,451</b>	<b>54,339</b>	<b>55,227</b>
<b>LIABILITIES</b>					
<b>Interest bearing liabilities</b>					
Leases	-	-	-	-	-
Other	-	-	-	-	-
<b>Total interest bearing liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Provisions</b>					
Employees	1,090	1,090	1,090	1,090	1,090
Other	-	-	-	-	-
<b>Total provisions</b>	<b>1,090</b>	<b>1,090</b>	<b>1,090</b>	<b>1,090</b>	<b>1,090</b>
<b>Payables</b>					
Suppliers	4,425	4,425	4,425	4,425	4,425
Other	650	650	650	650	650
<b>Total Payables</b>	<b>5,075</b>	<b>5,075</b>	<b>5,075</b>	<b>5,075</b>	<b>5,075</b>
<b>Total liabilities</b>	<b>6,165</b>	<b>6,165</b>	<b>6,165</b>	<b>6,165</b>	<b>6,165</b>
<b>EQUITY</b>					
<b>Parent entity interest</b>					
Contributed equity	-	-	-	-	-
Reserves	677	677	1,251	1,251	1,251
Retained surpluses	34,054	45,122	46,035	46,923	47,811
<b>Total parent entity interest</b>	<b>34,731</b>	<b>45,799</b>	<b>47,286</b>	<b>48,174</b>	<b>49,062</b>
<b>Outside equity interest</b>					
	-	-	-	-	-
<b>Total equity</b>	<b>34,731</b>	<b>45,799</b>	<b>47,286</b>	<b>48,174</b>	<b>49,062</b>
<b>TOTAL ASSETS AND LIABILITIES BY MATURITY</b>					
<b>Current assets</b>	<b>20,770</b>	<b>35,799</b>	<b>40,465</b>	<b>45,124</b>	<b>49,783</b>
<b>Non-current assets</b>	<b>20,126</b>	<b>16,165</b>	<b>12,412</b>	<b>8,640</b>	<b>4,869</b>
<b>Current liabilities</b>	<b>6,589</b>	<b>6,589</b>	<b>6,589</b>	<b>6,589</b>	<b>6,589</b>
<b>Non-current liabilities</b>	<b>68</b>	<b>68</b>	<b>68</b>	<b>68</b>	<b>68</b>

**Table 3.3: Budgeted Departmental Statement of Cash Flows  
for the period ended 30 June**

	Estimated Actual 2003-04 \$'000	Budget Estimate 2004-05 \$'000	Forward Estimate 2005-06 \$'000	Forward Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Appropriations for outputs	-	-	-	-	-
Sales of goods and services	31,482	33,801	22,974	24,090	24,090
Interest	-	-	-	-	-
Other	-	-	-	-	-
<b>Total cash received</b>	<b>31,482</b>	<b>33,801</b>	<b>22,974</b>	<b>24,090</b>	<b>24,090</b>
<b>Cash used</b>					
Employees	5,038	5,441	5,683	6,283	6,284
Suppliers	24,487	13,118	12,200	12,729	12,729
Interest	-	-	-	-	-
Other	-	-	-	-	-
<b>Total cash used</b>	<b>29,525</b>	<b>18,559</b>	<b>17,883</b>	<b>19,012</b>	<b>19,013</b>
<b>Net cash from operating activities</b>	<b>1,957</b>	<b>15,242</b>	<b>5,091</b>	<b>5,078</b>	<b>5,077</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash Received</b>					
Other	-	-	-	-	-
<b>Total cash received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash used</b>					
Purchase of property, plant and equipment	921	1,010	565	565	565
<b>Total cash used</b>	<b>921</b>	<b>1,010</b>	<b>565</b>	<b>565</b>	<b>565</b>
<b>Net cash from investing activities</b>	<b>(921)</b>	<b>(1,010)</b>	<b>(565)</b>	<b>(565)</b>	<b>(565)</b>
<b>FINANCING ACTIVITIES</b>					
<b>Cash received</b>					
Cash from capital injections	-	-	-	-	-
<b>Total cash received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash used</b>					
Capital use and dividends paid	-	-	-	-	-
<b>Total cash used</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net cash from financing activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net increase (decrease) in cash held</b>	<b>1,036</b>	<b>14,232</b>	<b>4,527</b>	<b>4,513</b>	<b>4,512</b>
Cash at the beginning of the reporting period	14,062	15,098	29,330	33,857	38,370
<b>Cash at the end of the reporting period</b>	<b>15,098</b>	<b>29,330</b>	<b>33,857</b>	<b>38,370</b>	<b>42,882</b>

Table 3.4: Departmental Capital Budget Statement for the period ended 30 June

	Estimated Actual 2003-04 \$'000	Budget Estimate 2004-05 \$'000	Forward Estimate 2005-06 \$'000	Forward Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000
<b>CAPITAL APPROPRIATIONS</b>					
Total equity injections	-	-	-	-	-
Total loans	-	-	-	-	-
Appropriation for previous year's outputs	-	-	-	-	-
<b>Represented by:</b>					
Purchase of non-financial assets	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>PURCHASE OF NON-FINANCIAL ASSETS</b>					
Funded by capital appropriations	-	-	-	-	-
Funded internally by departmental resources	921	1,010	565	565	565
<b>Total</b>	<b>921</b>	<b>1,010</b>	<b>565</b>	<b>565</b>	<b>565</b>

**Table 3.5: Departmental Non-financial Assets — Summary of Movement (Budget year 2004–05)**

	Land	Buildings	Specialist military equipment	Other infrastructure plant and equipment	Heritage and cultural assets	Computer software	Other intangibles	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at the start of year	-	600	-	8,327	-	11,182	-	19,944
Additions	-	-	-	1,010	-	-	-	1,010
Disposals	-	-	-	-	-	-	-	-
Revaluation increments	-	-	-	-	-	-	-	-
Recoverable amount write-downs	-	-	-	-	-	-	-	-
Net transfers free of charge	-	-	-	-	-	-	-	-
Depreciation/amortisation expense	-	(287)	-	(2,493)	-	(2190)	-	(4,970)
Write-off of assets	-	-	-	-	-	-	-	-
Carrying amount at the end of year	-	313	-	6,844	-	8,992	-	16,149
<b>Total additions</b>								
Self funded	-	-	-	1,010	-	-	-	1,010
Appropriations	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	<b>1,010</b>

## NOTES TO THE FINANCIAL STATEMENTS

Revenues from government represent the draw down of a previously appropriated defined fund of \$50.000m to establish the CrimTrac initiative and achieve deliverables outlined in the Inter-Governmental Agreement.

Departmental appropriations total \$0.721m. This includes special account interest of \$0.563m, and Comcover supplementation of \$0.097m.

Board of Management approval for revised arrangements and a national price scale for national criminal history record checking (NCHRC), commencing in the 2003-04 financial year, has resulted in budgeted revenues of \$21.300m from NCHRC in 2004-05.

Other sales revenues include the national automated fingerprint identification system (NAFIS) and electronic white pages services.

Employee expenses have increased from 2003-04 as a result of anticipated staff growth in IT to support system developments including the CrimTrac Police Reference Systems (CPRS), the Australian National Child Offender Register (ANCOR), and growth in client services staff to service NCHRC volume growth.

Movements in supplier expenses correspond to expenditure of the revenue from government.

Non-current assets includes capitalisation of internally developed software in 2002-03 but does not forecast ongoing development activity at that time and additions to intangible assets in the out years. The cost basis or the fair value basis is used to value property, plant and equipment.

Budgeted depreciation and amortisation of non-current assets increased by \$1.500m from that budgeted in the 2003-04 financial year. This is due to an increase in budgeted capital expenditure for 2004-05.

## **Basis of Accounting**

The agency budget statements are prepared in compliance with the Commonwealth's accrual budgeting framework, Australian Accounting Standards, Accounting Guidance Releases and having regard to Statements of Accounting Concepts.

## **Section 4: Purchaser/Provider and Cost Recovery arrangements**

### **PURCHASER/PROVIDER ARRANGEMENTS**

CrimTrac has two significant arrangements with other Commonwealth Departments for the purchase of services.

The agency currently purchases mainframe computing and software licensing services, as well as general IT threat assessment services, from the Defence Computing Bureau. These services provide a central computing environment that underpins all of the services provided by CrimTrac to its stakeholders – principally the Australian Police services and Accredited Agencies. The computing itself takes place across the AFP backbone which ensures data security and IT communications redundancy is maintained.

### **COST RECOVERY ARRANGEMENTS**

CrimTrac provides National Criminal History Record Checking services to Accredited Agencies under cost recovery arrangements.