

OFFICE OF THE PRIVACY COMMISSIONER

Section 1: Overview, appropriations and budget measures summary

OVERVIEW

The main focus of the Office of the Privacy Commissioner is to promote an Australian culture that respects privacy. In achieving this the Office of the Privacy Commissioner recognises that this right should be balanced against other important social interests such as the free flow of information and the need for government and business to operate efficiently.

APPROPRIATIONS AND RESOURCING

The total appropriation for the Office of the Privacy Commissioner in the 2004–05 Budget is \$3.872m. Table 1.1 shows appropriations (2004–05) and other revenue by outcome.

ADMINISTERED CAPITAL AND DEPARTMENTAL EQUITY INJECTIONS AND LOANS

The Office of the Privacy Commissioner does not have an appropriation for an equity injection or loan or an appropriation for administered capital.

OFFICE OF THE PRIVACY COMMISSIONER — APPROPRIATIONS 2004–05

Table 1.1: Appropriations and other revenue (\$'000)

Outcome	Departmental (price of outputs)					Administered				Total appropriations
	Revenue from Government (appropriations)			Revenue from other sources	Price of outputs	Annual appropriations		Special appropriations	Total administered appropriations	
	Bill No 1 (A)	Special approps (B)	Total (C = A+B)	(D)	(E = C+D)	Bill No 1 (F)	Bill No 2 (SPPs & NAOs) (G)	(H)	(I = F+G+H)	(J=C+I)
Outcome 1 – An Australian culture in which privacy is respected, promoted and protected	3,872	-	3,872	667	4,539	-	-	-	-	3,872
Total	3,872	-	3,872	667	4,539	-	-	-	-	3,872
Departmental capital (equity injections, loans and previous years' outputs)										-
Administered assets and liabilities										-
Total appropriations										3,872

1. Columns C, E and I refer to information provided in Total Resources for Outcome tables.
2. Under the appropriation structure, Bill No 2 includes Specific Purpose Payments (SPPs), New Agency Outcomes (NAOs), administered capital and departmental capital via departmental injections and loans.
3. Refer to Budgeted Statement of Financial Performance for application of agency revenue.
4. Revenue from other sources includes sales of goods and services. Non-appropriated departmental and administered revenues detailed in Table 1.3.

REVENUE FROM INDEPENDENT SOURCES

Table 1.3: Revenue from independent sources

	Estimated Revenue 2003–04 \$'000	Estimated Revenue 2004–05 \$'000
DEPARTMENTAL REVENUE		
Sales of goods and services	650	650
Total sales of goods and service and interest	650	650
Other	-	-
Resources received free of charge	17	17
Total other	17	17
Total Estimated Departmental Revenue	667	667

SPECIAL APPROPRIATIONS

The Office of the Privacy Commissioner has no special appropriations.

Section 2: Outcomes and outputs information

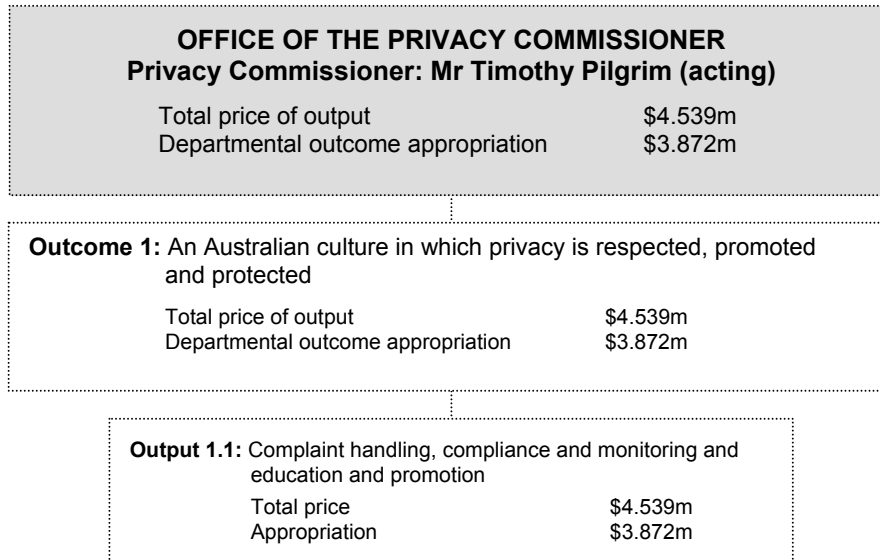
OUTCOMES AND OUTPUTS

The Office of the Privacy Commissioner works to achieve the outcome specified by Government. The following section provides an agency overview, and then a discussion of the outcome. The outcomes and outputs map shows the relationship between the outcome and outputs.

Financial and non-financial information is provided as follows:

- Outcomes and outputs map – details outcome and output resourcing and illustrates the relationship between the outcomes and contributing outputs
- Table 2.1.1 – details financial information for outcome 1, and
- Table 2.2.1 – details non-financial information for outcome 1.

Outcomes and Outputs Map



OUTCOME 1 — AN AUSTRALIAN CULTURE IN WHICH PRIVACY IS RESPECTED, PROMOTED AND PROTECTED

The Office of the Privacy Commissioner’s output – complaint handling, compliance activities, inquiries and promotion and educational activities – is a key element in the Government’s social justice initiatives and reflect the Government’s commitment to the protection and promotion of citizens’ privacy rights.

The Office of the Privacy Commissioner is responsible for implementing the *Privacy Act 1988*.

Functions under this Act are vested in the Privacy Commissioner and the Act is administered by the Federal Attorney-General.

The Office of the Privacy Commissioner:

- investigates complaints from individuals about potential interferences with their privacy
- conducts audits of the personal information handling practices of Commonwealth and ACT agencies and other organisations covered by the Act
- inquires into acts or practices that may be interferences with privacy, and
- fosters public discussion, and undertakes and coordinates research and educational programs to promote the concept of privacy protection.

Measures affecting Outcome 1

There are no new measures in the 2004–05 Budget.

Other variations to Outcome 1

The Government will provide an increase in funding of \$0.057m to supplement the Office of the Privacy Commissioner's increased Comcover premium for 2004–05.

OUTCOME 1 — RESOURCING

Table 2.1.1 shows how the 2004–05 Budget appropriations translate to total resourcing for outcome 1, including departmental expenses, revenue from government (appropriation), revenue from other sources, and the total price of outputs.

Table 2.1.1: Total resources for Outcome 1 (\$'000)

	Estimated actual 2003–04 \$'000	Budget estimate 2004–05 \$'000
DEPARTMENTAL APPROPRIATIONS		
Output 1.1 - Complaint handling, compliance and monitoring and education and promotion	3,902	3,872
Total revenue from government (appropriations) Contributing to price of departmental outputs	3,902	3,872
REVENUE FROM OTHER SOURCES		
Output 1.1 - Complaint handling, compliance and monitoring and education and promotion	667	667
Total revenue from other sources	667	667
Total price from departmental outputs (Total revenue from government and from other sources)	4,569	4,539
Total estimated resourcing for Outcome 1 (Total price of outputs and administered appropriations)	4,569	4,539
Average staffing level (number)	35	35

PERFORMANCE INFORMATION FOR OUTCOME 1

Table 2.2.1 provides information on the strategies chosen to deliver outcome 1, and shows the links between the output and the outcome.

Table 2.2.1: Performance information for Outcome 1

Performance information for departmental outputs	
<i>Output Description</i>	<i>Performance Measure</i>
Output 1.1: Complaint handling, compliance and monitoring and education and promotion	<p><i>Price:</i> \$4.539m</p> <p><i>Quality:</i> Strategy developed to inform the community, including businesses, of their rights and responsibilities in respect of the Office's jurisdictional responsibilities</p> <p>Internal processes, such as complaints handling, will be reviewed to ensure their effectiveness for application to the new jurisdiction</p> <p>Development in consultation with relevant segments of the community of processes and guidelines to support the implementation of the Office's jurisdictional responsibilities</p> <p><i>Quantity:</i> Development of quantitative and qualitative measures to assess the effectiveness of services provided to the community</p>

EVALUATIONS

Information on planned evaluation activity for the coming year that relates to this outcome is included in Table 2.2.1 and the results will be shown in the annual report.

Section 3: Budgeted financial statements

ANALYSIS OF BUDGETED FINANCIAL STATEMENTS

Budgeted Departmental Statement of Financial Performance

In 2004–05 revenue from ordinary activities is budgeted at \$4.539m. This is a net decrease of \$0.030m (less than 1%) over the 2003–04 estimated actual of \$4.569m.

There is a decrease in appropriation of \$0.030m, from \$3.902m to \$3.872m. This includes a non-recurring amount for Comcover supplementation for the 2004–05 year and other minor adjustments.

Revenue from sales of goods and services in 2004–05 (\$0.650m) reflects existing memoranda of understanding with various agencies for the provision of technical services and advice.

The increase in salaries expenses (\$0.026m) is attributable primarily to salaries movements under the Office's workplace agreement, Remuneration Tribunal determinations and normal separation payments.

Budgeted Departmental Statement of Financial Performance

In 2004-05 the Office is budgeting for minor fit-out and IT infrastructure acquisitions of \$0.050m to maintain the amenity and efficiency of the existing services.

Table 3.1: Budgeted Departmental Statement of Financial Performance for the period ended 30 June

	Estimated Actual 2003-04	Budget Estimate 2004-05	Forward Estimate 2005-06	Forward Estimate 2006-07	Forward Estimate 2007-08
	\$'000	\$'000	\$'000	\$'000	\$'000
REVENUE					
Revenues from ordinary activities					
Revenues from government	3,902	3,872	3,890	3,964	3,995
Goods and services	650	650	650	650	650
Other	17	17	17	17	17
Total	4,569	4,539	4,557	4,631	4,662
EXPENSE					
Expenses from ordinary activities (excluding borrowing costs expense)					
Employees	2,670	2,696	2,745	2,758	2,758
Suppliers	1,809	1,781	1,754	1,803	1,834
Depreciation and amortisation	90	62	58	70	70
Expenses from ordinary activities (excluding borrowing costs expense)	4,569	4,539	4,557	4,631	4,662
Borrowing costs expense	-	-	-	-	-
Operating surplus or deficit from ordinary activities	-	-	-	-	-
Net surplus or deficit	-	-	-	-	-

**Table 3.2: Budgeted Departmental Statement of Financial Position
as at 30 June**

	Estimated Actual 2003-04	Budget Estimate 2004-05	Forward Estimate 2005-06	Forward Estimate 2006-07	Forward Estimate 2007-08
	\$'000	\$'000	\$'000	\$'000	\$'000
ASSETS					
Financial assets					
Cash	32	49	53	73	91
Receivables	59	59	59	59	59
Other	-	-	-	-	-
Total financial assets	91	108	112	132	150
Non-financial assets					
Infrastructure, plant and equipment	89	77	69	49	29
Other	13	13	13	13	13
Total non-financial assets	102	90	82	62	42
Total assets	193	198	194	194	192
LIABILITIES					
Interest bearing liabilities					
Leases	-	-	-	-	-
Total interest bearing liabilities	-	-	-	-	-
Provisions					
Employees	743	744	746	745	745
Total provisions	743	744	746	745	745
Payables					
Suppliers	111	116	111	113	112
Total payables	111	116	111	113	112
Total liabilities	854	860	857	858	857
EQUITY					
Contributed equity	(459)	(459)	(459)	(459)	(459)
Retained surpluses	(202)	(203)	(204)	(205)	(206)
Total equity	(661)	(662)	(663)	(664)	(665)
TOTAL ASSETS AND LIABILITIES BY MATURITY					
Current assets	91	108	112	132	150
Non-current assets	102	90	82	62	42
Current liabilities	483	488	484	486	485
Non-current liabilities	371	372	373	372	372

**Table 3.3: Budgeted Departmental Statement of Cash Flows
for the period ended 30 June**

	Estimated Actual 2003-04 \$'000	Budget Estimate 2004-05 \$'000	Forward Estimate 2005-06 \$'000	Forward Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations for outputs	3,902	3,872	3,890	3,964	3,995
Sales of goods and services	711	715	715	715	715
GST Input tax credit	46	29	26	29	32
Total cash received	4,659	4,616	4,631	4,708	4,742
Cash used					
Employees	2,607	2,645	2,693	2,707	2,708
Suppliers	1,974	1,904	1,884	1,931	1,966
Total cash used	4,581	4,549	4,577	4,638	4,674
Net cash from operating activities	78	67	54	70	68
INVESTING ACTIVITIES					
Cash Received					
Other	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Purchase of property, plant and equipment	50	50	50	50	50
Total cash used	50	50	50	50	50
Net cash from investing activities	(50)	(50)	(50)	(50)	(50)
FINANCING ACTIVITIES					
Cash received					
Cash from capital injections	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Capital use and dividends paid	-	-	-	-	-
Total cash used	-	-	-	-	-
Net cash from financing activities	-	-	-	-	-
Net increase (decrease) in cash held	28	17	4	20	18
Cash at the beginning of the reporting period	4	32	49	53	73
Cash at the end of the reporting period	32	49	53	73	91

Table 3.4: Departmental Capital Budget Statement for the period ended 30 June

	Estimated Actual 2003-04 \$'000	Budget Estimate 2004-05 \$'000	Forward Estimate 2005-06 \$'000	Forward Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	-	-	-	-	-
Total loans	-	-	-	-	-
Appropriation for previous year's outputs	-	-	-	-	-
Represented by:					
Purchase of non-financial assets	-	-	-	-	-
Other	-	-	-	-	-
Total	-	-	-	-	-
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriations	-	-	-	-	-
Funded internally by departmental resources	50	50	50	50	50
Total	50	50	50	50	50

Table 3.5: Departmental Non-financial Assets — Summary of Movement (Budget year 2004–05)

	Land	Buildings	Specialist military equipment	Other infrastructure plant and equipment	Heritage and cultural assets	Computer software	Other intangibles	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at the start of year	-	-	-	89	-	-	-	89
Additions	-	-	-	50	-	-	-	50
Disposals	-	-	-	-	-	-	-	-
Revaluation increments	-	-	-	-	-	-	-	-
Recoverable amount write-downs	-	-	-	-	-	-	-	-
Net transfers free of charge	-	-	-	-	-	-	-	-
Depreciation/amortisation expense	-	-	-	(62)	-	-	-	(62)
Write-off of assets	-	-	-	-	-	-	-	-
Carrying amount at the end of year	-	-	-	77	-	-	-	77
Total additions								
Self funded	-	-	-	50	-	-	-	50
Appropriations	-	-	-	-	-	-	-	-
Total	-	-	-	50	-	-	-	50

NOTES TO THE FINANCIAL STATEMENTS

Basis of accounting

The Office of the Privacy Commissioner's budget statements is prepared in compliance with Australian Accounting Standards, Accounting Guidance Releases and having regard to Statements of Accounting Concepts.

Asset valuation

From 1 July 2002 Commonwealth agencies and authorities are required to use either the cost basis or the fair value basis to measure Property, Plant and Equipment. The shift from the deprival method of valuation to fair value should occur gradually over a three-year period. Fair value essentially reflects the current market value of an asset.

Section 4: Purchaser/Provider and Cost Recovery arrangements

COST RECOVERY ARRANGEMENTS

The Office of the Privacy Commissioner has not entered into any cost recovery arrangements.